



MINUTES
Board of Directors Meeting
1086 Alcatraz Ave.
Oakland, CA
Thursday, April 20, 2017
6:00 PM

Dial in: (712) 775-7031
Access Code: 396664

Remote locations:

2021 7th Ave
Seattle, WA 98121

360 22nd Street
Oakland, CA 94612

Vision & Mission

Yu Ming Charter School will provide a challenging and comprehensive education for Kindergarten through 8th grade students, preparing them to be inquisitive and analytic lifelong learners in the 21st Century world. Our mission is:

- *To provide an academically rigorous college preparatory program*
- *To graduate students with bilingual and biliterate skills in Mandarin-Chinese and English*
- *To nurture intellectual curiosity, international perspective and diligence in attaining personal goals*
- *To develop young people with compassion, sound moral character and a sense of responsibility for the community and the environment*

I. Preliminary

A. CALL TO ORDER

The meeting was called to order at 6:10pm.

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B. ROLL CALL

NAME	PRESENT	ABSENT
Joy Lee	X	
Phuoc Le	X	
Ron Lewis	X	
Julie Mikuta	X	
Matt Miller		X
Jessica Norman	X	
Thompson Paine	X	
Eric Peterson	X	
Rodrigo Prudencio	X	
Brianna Swartz	X	

C. APPROVAL OF AGENDA

Motion to Approve: Julie

Seconded by:

Vote:

NAME	Yes	No	Abstain

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Joy Lee	x		
Phuoc Le			
Ron Lewis	x		
Julie Mikuta	x		
Matt Miller (absent)			
Jessica Norman	x		
Thompson Paine	x		
Eric Peterson	x		
Rodrigo Prudencio	x		
Brianna Swartz	x		

II. INVITATION TO THE PUBLIC TO ADDRESS THE BOARD

III. CONSENT AGENDA (5 mins)

- A. Approve March board meeting minutes
- B. Review February and March Check Register
- C. Other items not requiring discussion

Motion to Approve: Jessica

Seconded by: Ron

Vote:

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NAME	Yes	No	Abstain
Diana Lee			
Joy Lee	x		
Phuoc Le	x		
Ron Lewis	x		
Julie Mikuta	x		
Matt Miller (absent)			
Jessica Norman	x		
Thompson Paine	x		
Eric Peterson	x		
Rodrigo Prudencio	x		
Brianna Swartz	x		

IV. ITEMS OF BUSINESS

A. Principal’s Report (Principal Park, 15 minutes)

- School happenings: Teacher appreciation week
- Equity Work in 2016-2017: launch of parent equity design team(with help from local equity expert); professional development for teachers; ___?___ something starting this Saturday

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- Gala report: raised \$273k, net ~\$240k
- Board member check-ins w Principal Park: Eric and Principal Park will find time to meet with each individual board meeting over the summer to build relationships and better understand each member's interests in helping advance YMCS vision / goals; primarily want to build relationship between board members and head of school
- Compensation study: Kelly (EdTec), Jessica, Principal Park previously reported on YMCS market research of comparative compensation; increasingly competitive market for teachers; important to think about the health of our school; focus on retention as well; formed teacher compensation group (looked at staff engagement survey, put together some recommendations for compensation and benefits); want to offer FSA, option to contribute to 40(3)b, green card sponsorship, development pathways (e.g. teacher leader positions); 8 FT teacher assistants, teacher professional learning fund, mentorship / coach for each teacher; big news is increase in the salary ladder by 5% at each step

1. Include FSO Report

- What process in place to assess FSO growth / success?
- Proposal by Principal Park to add a Third kindergarten Class for 2017-18 school year (Eric Peterson, 15 minutes)

1. Board discuss and vote on whether to approve

- Proposal: 1 year bubble
- 2017-18 will need to find not 2 but 3 additional classes? stress on space?
- board now voting on 1 year, but then could vote to end it the subsequent year
- charter guide about max class size?

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- our K classes each have an aid
- why not create another language track at a higher grade?
 - would require material revision to our charter / board vote
- Public comment
 - The driver for doing it in K is... percentage of proficient speakers is declining this year?
 - Still full emersion, but adjusted how conduct lottery; okay if have reduction because still have Mandarin models

Motion to Approve: Julie

Seconded by: Phuoc

Vote:

NAME	Yes	No	Abstain
Joy Lee	x		
Phuoc Le	x		
Ron Lewis	x		
Julie Mikuta	x		
Matt Miller (absent)			
Jessica Norman	x		
Thompson Paine	x		
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Rodrigo Prudencio	x		
Brianna Swartz	x		

B. Finance Committee update (Jessica Norman, 15 minutes)

1. Financial update

- a few revenue lines higher than anticipated
- shifting some purchases originally expected to make next year to this year since fundraising so successful / over budget
- did we spend all the extra revenue on operational costs, or putting enough aside? had talked to ACOE about lessening our reliance on fundraising for operational costs (e.g. if there is a drop in state revenue, are we prepared for that?)... could we have put more of the extra revenue to the school's reserve (e.g. for a capital need)... setting ourselves up for a shortfall if have additional FRL families who can't contribute to as large of fundraising successes?
- EdTec will join board's next meeting for a full financial report, but preview:
 - LCFF new info ___?___
 - State revenue staying flat or going down
 - program to get reimbursed for FRL students but administratively heavy (startup costs) so trying to decide if worth it
 - Prop 39 clean energy program

C. Enrollment and Diversity Committee (Phuoc Le, 10 minutes)

1. ACOE Report and Lottery Results

- part of charter renewal process from 2 years ago, ACOE required us to submit twice yearly reports on how doing on diversity (biggest criticism during renewal process)

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- numbers looking really good; key data points that we would like to highlight include:
 - 1.) A 100% increase in enrolled kindergarten students who are confirmed FRL eligible
 - 2.) 119 total applicants for kindergarten who are self-designated FRL eligible
 - 3.) A 180% increase in enrolled kindergarten students who are African American
- Could be due in some part to new district-wide “Open Charter Enrollement” campaign / system
- Application from Latino families very low, which is troubling; sample size small, but why increase in African American students and not Latinx?
- Action areas for this year:
 - Latinx recruitment (work with outreach team to revisit approach, e.g. Head Start)
 - Any other sources of info to explore this? e.g. there are already other Spanish-immersion charters?
 - For the ELL families, focus might be on learning English, seems daunting to go to Mandarin immersion?
 - Could we connect with other Mandarin immersion schools to see if any pulling ELL Latinx and how dealing with this?
 - ACOE does annual comparison and will be able to see how we compare to other charters
 - Other outreach options? Cinco de Mayo parade, Univision / Telemundo
 - Equity / Inclusion efforts (led by Principal Park)
 - Increasing access (e.g. add another Kindergarten class; are there other ways? re-engage in talks about replication of YMCS)

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- no feedback yet from ACOE
- D. Berkeley Board Fellows (Brianna Swartz, 15 minutes)
 1. Final report from Liz Koenig and Om Chitale of Berkeley Board Fellows
 - Principal Park and Rodrigo were great mentors, thank you
 - Om – Work with school leaders on technology adoption and implementation, with focus on Summit Basecamp individualized learning platform
 - Liz – Work with Sue on stakeholder engagement (staff + families), teacher retention, and teacher compensation
 - Also shared takeaways from experience as Board fellows
- E. Facilities Committee (Rodrigo Prudencio, 30 minutes)
 1. Facilities search process update
 - Prop 51 options at Herzog, a privately-owned property on Broadway near mid-town, and an Emeryville district property; Also keeping options open with Diocese
 - Would expanded Herzog option allow us to have three classrooms per grade level? we think only for a few years
 - Best option is to replicate into a new space (still tough to be scalable if start with K + 1 and grow from there)
 - To meet current demand, would need to expand K class by 7x
 - Eggs not all in the basket of either Prop 51 solicitations or Diocese conversations
 - Next month Board will likely be brought request to vote on Prop 51 for Herzog
- F. Education Committee (Julie Mikuta, 10 minutes)
 1. Committee meeting report
 -

V. REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS

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VI. **ADJOURNMENT**

The meeting was adjourned at ____8:28pm____.

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