



Board of Directors Meeting - Minutes

675 41st St.

Oakland, CA 94609

October 19, 2017

6:00 PM

Vision & Mission

Yu Ming Charter School will provide a challenging and comprehensive education for Kindergarten through 8th grade students, preparing them to be inquisitive and analytic lifelong learners in the 21st Century world. Our mission is:

- *To provide an academically rigorous college preparatory program*
- *To graduate students with bilingual and biliterate skills in Mandarin-Chinese and English*
- *To nurture intellectual curiosity, international perspective and diligence in attaining personal goals*
- *To develop young people with compassion, sound moral character and a sense of responsibility for the community and the environment*

I. Preliminary

A. **CALL TO ORDER** -- The meeting was called to order at 6:21 p.m.

B. **ROLL CALL**

NAME	PRESENT	ABSENT
Lucia Hwang	X	
Joy Lee	X	
Ron Lewis	X	
Julie Mikuta	X	
Jessica Norman	X	

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063



Thompson Paine	X	
Eric Peterson	X	
Brianna Swartz	X	

C. APPROVAL OF AGENDA

Vote to Approve: Agenda

Moved by: Eric Peterson

Motion second by: Ron Lewis

Result: Approved

<u>NAME</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Lucia Hwang	X		
Joy Lee	X		
Ron Lewis	X		
Julie Mikuta	X		
Jessica Norman	X		
Thompson Paine	X		
Eric Peterson	X		
Brianna Swartz	X		

II. INVITATION TO THE PUBLIC TO ADDRESS THE BOARD

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063



III. CONSENT AGENDA (10 mins)

- A. Approval of August 26 (retreat) minutes
- B. Approve July check register
- C. Approve EPA Resolution
- D. Approve School Goals with final revisions
- E. Review August Financials
- F. Approve final board committee descriptions
- G. Approve revised board meeting calendar
 - a. May meeting moved to May 10
- H. Approve Transportation Safety Plan

Vote to Approve: Consent Agenda

Moved by: Julie Mikuta

Motion second by: Jessica Norman

Result: Approved

<u>NAME</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Lucia Hwang	X		
Joy Lee	X		
Ron Lewis	X		
Julie Mikuta	X		
Jessica Norman	X		
Thompson Paine	X		
Eric Peterson	X		
Brianna Swartz	X		

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063



IV. ITEMS OF BUSINESS

A. Head of School’s Report and FSO Report (Sue) (15 mins)

B. Board Development (Brianna, Eric) (30 mins)

1. Vote to add Ethan Warsh to YMCS Board of Directors

Vote to Approve: Addition of Ethan Warsh to YMCS Board of Directors

Moved by: Brianna Swartz

Motion second by: Lucia Hwang

Result: Approved

<u>NAME</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Lucia Hwang	X		
Joy Lee	X		
Ron Lewis	X		
Julie Mikuta	X		
Jessica Norman	X		
Thompson Paine	X		
Eric Peterson	X		
Brianna Swartz	X		

2. Vote to add Sonali Nijhawan to YMCS Board of Directors

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063



Vote to Approve: addition of Sonali Nijhawan to the YMCS Board of Directors

Moved by: Joy Lee

Motion second by: Eric Peterson

Result: Approved

<u>NAME</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Lucia Hwang	X		
Joy Lee	X		
Ron Lewis	X		
Julie Mikuta	X		
Jessica Norman	X		
Thompson Paine	X		
Eric Peterson	X		
Brianna Swartz	X		

3. Discuss 2017-18 board meeting facilitation/admin

Notes: Discussion of sharing board responsibilities, including leaders of next four board meetings.

4. Discuss Board Officer elections to be held at December Meeting
5. Discuss Cal Berkeley Board Fellows Introduction and potential work
6. Next meeting: individual board member self evaluation

C. Finance Committee (Jessica) (20 mins)

1. Vote on revised Fiscal Policies

Vote to Approve: Updated Fiscal Policies

Moved by: Thompson Paine

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063



Motion second by: Brianna Swartz
 Result: Approved

<u>NAME</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Lucia Hwang	X		
Joy Lee	X		
Ron Lewis	X		
Julie Mikuta	X		
Jessica Norman	X		
Thompson Paine	X		
Eric Peterson	X		
Brianna Swartz	X		

2. Discuss Financial report

D. Education Committee (Julie) (15 mins)

1. Education Committee report - Notes: Report coming next boarding meeting.

E. Enrollment & Diversity Committee (Ron) (15 mins)

1. Enrollment & Diversity Committee report
2. Review ACOE MOU submitted Oct 3

F. Funds Committee (Eric) (15 mins)

1. Funds Committee report

G. Facilities Committee (Lucia) (15 mins)

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
 Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063



1. Facilities Committee report

H. Performance, Recruitment & Retention Committee (Joy) (15 mins)

1. Performance, Recruitment & Retention Committee report

V. REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS

VI. **ADJOURNMENT**

The meeting was adjourned at 8:53 p.m.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063