



**Board of Directors Meeting**  
**Meeting Location: 675 41st St. Oakland, CA 94609**  
**Call in Location: 4250 Wine Creek Road Healdsburg, CA 95448**  
**Call in number: 641-715-3580, ID# 820-840**  
**May 10th, 2018**  
**6 PM**

*Vision & Mission*

*Yu Ming Charter School will provide a challenging and comprehensive education for Kindergarten through 8<sup>th</sup> grade students, preparing them to be inquisitive and analytic lifelong learners in the 21<sup>st</sup> Century world. Our mission is:*

- *To provide an academically rigorous college preparatory program*
- *To graduate students with bilingual and biliterate skills in Mandarin-Chinese and English*
- *To nurture intellectual curiosity, international perspective and diligence in attaining personal goals*
- *To develop young people with compassion, sound moral character and a sense of responsibility for the community and the environment*

**I. Preliminary**

**A. CALL TO ORDER @ 6:11 PM**

**B. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Lucia Hwang	<b>X</b>	
Joy Lee	<b>X</b>	

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

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REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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Ron Lewis	X	
Julie Mikuta	X	
Sonali Nijhawan	X	
Jessica Norman	X	
Eric Peterson	X	
Brianna Swartz	X	
Ethan Warsh	X	

- C. **APPROVAL OF AGENDA**  
*Moved by: Jessica Norman*  
*Motion second by: Julie Mikuta*  
*Result: Approved*

II. **INVITATION TO THE PUBLIC TO ADDRESS THE BOARD**

III. **CONSENT AGENDA** (10 mins)

- A. Approval of March 2018 minutes (with correct on audit contract - 1 year not 3 year)
- B. Approve February and March 2018 check registers
- ~~C. Update on Yu Ming's Fundraising activities and progress towards meeting goals~~ Moved to June  
*Moved by: Ron Lewis*

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*Motion second by: Brianna Swartz  
Result: Approved*

#### IV. **ITEMS OF BUSINESS**

##### **A. Principal's report (Principal Park) (15 mins)**

1. Includes FSO report - two more meetings in year, FSO planning meeting next Saturday; one final general meeting on 5/23 that's end of year celebration/appreciation

Lots of school events through end of year as well as professional development for staff. Hiring update - are looking to fill 3 new positions for 2018-19 especially to help with pain points around operations (both day-to-day and strategic longer-term). Presentation on results of surveys (staff/teacher, parent, student). For teachers, strong scores - top improvement area is way to engage and give opinion; teachers have already met to discuss results and potential action steps. Student survey (partnered with Educate78) - no report yet, potentially next week; used Panorama (5th-7th grades). Family survey (Panorama) - to every unique email in database (~500 emails for ~270 families). Family engagement, school climate, school fit - 270 respondents comparable to demographics at YM. Compared to similar schools - area of strength is family engagement (90th percentile), school climate about average (but weaker among Black/AA students), school fit is area of improvement but still in 30th percentile. Action steps for leadership team include initiatives to build better teacher-student relationships and engage students further. For goal setting, leadership has not set specific metrics for how much to improve but select certain areas for desired improvement.

##### **B. Finance Committee (Jessica Norman) (25 mins)**

1. Discussion March financial report
2. Discussion 2018-19 draft budget
3. Discussion ExED contract for 2018-19 - changed from voting to discussion item; contingent on approving 4th cohort for kindergarten for 2018-19; deadline for contract is June 30th (after next board meeting). Will likely vote to renew.

##### **C. Diversity and Enrollment Committee (Ron Lewis) (15 mins)**

1. Discussion April report on diversity to ACOE

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354 applications (total for whole school) for 2018-19 vs ~340 previous year; 22% FRL in applicant pool (decrease vs previous year but still meeting enrollment target of 20%); other efforts by committee are outreach efforts, equity and inclusion trainings; looking to improve in parent volunteer/engagement. Want to not rely on parent volunteers - establish more cohesive school-wide strategy.

**D. Facilities Committee (Lucia Hwang) (15 mins)**

1. Discussion Facilities Committee Update

**E. Funds Committee Reports (Eric Peterson) (15 min)**

1. Discussion Planning for Capital Campaign

**F. Enrollment Discussion (Eric Peterson) (25 min)**

1. Discussion Regarding potentially expanding enrollment by adding a 4th kindergarten class at Yu Ming (this is not up for a vote at this meeting)

**G. Berkeley Board Fellows Report (Stan Hou, Karan Jhavar) (15 min)**

1. Discussion Presentation on the strategic planning work conducted by Berkeley Board Fellows (Discussion)

**H. Strategic Planning (Sonali Nijhawan) (25 min)**

1. Discussion Feedback from Board members and Board Committees on draft YM identity elements from retreat and draft Mission, Vision, Values statements (25 mins)

**V. REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS**

**VI. ADJOURNMENT**

The meeting was adjourned at 9:06 PM.

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