



Board of Directors Meeting
Meeting Location: 675 41st St. Oakland, CA 94609
October 18th, 2018
6:30 PM

Vision & Mission

Yu Ming Charter School will provide a challenging and comprehensive education for Kindergarten through 8th grade students, preparing them to be inquisitive and analytic lifelong learners in the 21st Century world. Our mission is:

- *To provide an academically rigorous college preparatory program*
- *To graduate students with bilingual and biliterate skills in Mandarin-Chinese and English*
- *To nurture intellectual curiosity, international perspective and diligence in attaining personal goals*
- *To develop young people with compassion, sound moral character and a sense of responsibility for the community and the environment*

I. Preliminary

A. CALL TO ORDER at 6:30 PM

B. ROLL CALL

NAME	Present	Absent
Lucia Hwang		X
Joy Lee	X	
Ron Lewis	X	
Julie Mikuta	X	

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REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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Sonali Nijhawan	X	
Jessica Norman	X	
Eric Peterson	X	
Brianna Swartz	X	
Ethan Warsh		X

C. APPROVAL OF AGENDA

*Moved by: Julie Mikuta
Motion second by: Ron Lewis
Approved*

II. INVITATION TO THE PUBLIC TO ADDRESS THE BOARD

Concerns about ELA, Special Ed - seeking clearer communication and more support for students

III. CONSENT AGENDA (5 mins)

- A.** Approve September 2018 Minutes (need to add during meeting to agenda)
- B.** Approve August 2018 Check Register
- C.** Approve Finance Committee Description & Goals for 2018-19
- D.** Approve Recruitment & Retention Committee Description & Goals for 2018-19
- ~~**E.** Approve Education Committee Description & Goals for 2018-19~~
- ~~**F.** Approve Enrollment & Diversity Committee Description & Goals for 2018-19 - MOVE TO DISCUSSION~~

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G. Approve Julie Mikuta as Education Committee Chair

Moved by: Jessica Norman

Motion second by: Joy Lee

Approved

IV. ITEMS OF BUSINESS

A. Strategic Planning Task Force (Cindy Liu, Brianna Swartz) (30 min)

1. Vote Mission and Core Values (10 min)

Discussion on process for developing mission statement and the key role of educational model pillars supporting mission; suggestion to include preamble on “as a leader in Mandarin Immersion education...”; include “diverse and inclusive” as part of what we are striving towards (vs as part of what the community is today) - concerns around attrition related to this

Vote on **“As a leader in Mandarin Immersion education, we nurture our inclusive and diverse community to become empowered, engaged, and outstanding global citizens.”** as updated mission statement + **refreshed core values (includes note on pillars).**

Moved by: Brianna Swartz

Motion second by: Julie Mikuta

Approved

2. Discussion Strategic Plan Priority 2 - Model Impact/Scaling Options (40 min)

Brainstorming on “What kind of impact do you want YM to create in the long term?” and “In 10 years, what do you envision YM can become?”; consolidate themes + additional brainstorm; look ahead to plan throughout the rest of the year with sessions addressing other strategic priorities

B. Finance Committee (Jessica Norman) (30 min)

1. Discussion August Financial Report (15 min)

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Looking for additional committee members from the parent community
Discussing financials through Aug - monitoring news on overall CA budget, higher than budgeted ADA as of now, expenses above budget mostly related to salaries and transitioning of roles, fundraising is important for meeting needs of school in operating costs; will continue to adjust for 5 year budgets - for discussion at January 2019 meeting, evaluate different scenarios, items that tend to impact budget are additional legal costs or new special ed enrollment costs

2. Vote Fiscal Policy Revision (15 min)

Over \$30K need full board approval, up to \$30K can be approved by board treasurer, chair or designee; mitigates challenges of whole board needing to convene to approve - still want to have oversight as part of board

Moved by: Julie Mikuta

Motion second by: Brianna Swartz

Approved

C. California School Dashboard Local Indicators (Sue Park) (20 min)

1. Discussion Presentation of California School Dashboard Local Indicators (20 min)
Discussion to meet requirements; indicators have been very dynamic since inception, state building as they go, also local indicators; 5 categories of state indicators, local indicators are being built (previously 4); can look up any school on the dashboard
This is for discussion only - will be posted to the dashboard

D. Board Development Committee (Eric Peterson, Brianna Swartz) (30 mins)

1. Discussion Board Officer Elections for December Meeting (10 min)
Will vote for positions at December meeting; talk to Brianna if interested; also looking for people to be engaged with school on committees even if not as formal board members, particularly with strategic planning looking for people with relevant skillsets (fundraising in private or public sector, legal expertise, connection to local

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business/corporate contacts, establishing model for school); for board members that may not continue - give Eric and Brianna a heads up for recruiting

2. Discussion Annual Board Self Evaluation for December meeting (5 min)
Will be doing this at December meeting, survey for board members coming soon
3. Discussion Cal Berkeley Board Fellows Intro and Potential Work (15 min)
Not doing this program this year, have an Education Pioneer fellow on staff

E. Funds Committee Update (Eric Peterson) (5 min)

1. Discussion Update on Funds Committee (5 min)
Slightly lower participation rates but higher per student amount; need to be aware of graduating class, how to encourage higher participation rates regardless of amount/volunteer hours; taking significant steps to assess ability to fundraise within the community - should have results of campaign study in December with preliminary thoughts

F. Enrollment and Diversity Update (Ron Lewis) (5 min)

ACOE report to be submitted on 10/18. Positive signals in improvements in this area, main reporting figures - FRL % had 24% in K (exceeded), Black/African American 25% in K, Latino/Hispanic still low and an area of outreach/for improvement
Should make efforts for board to have representation that reflects population that we want to serve, take a look at retention of diverse students

V. REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS

Capital Campaign

Data on retention for Enrollment & Diversity

Enrollment & Diversity and Education Committee Descriptions

Finance Audit/Interim Financials

Board Officer Elections

VI. ADJOURNMENT

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The meeting was adjourned at 8:30.

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