Vision & Mission
Yu Ming Charter School will provide a challenging and comprehensive education for Kindergarten through 8th grade students, preparing them to be inquisitive and analytic lifelong learners in the 21st Century world. Our mission is:

- To provide an academically rigorous college preparatory program
- To graduate students with bilingual and biliterate skills in Mandarin-Chinese and English
- To nurture intellectual curiosity, international perspective and diligence in attaining personal goals
- To develop young people with compassion, sound moral character and a sense of responsibility for the community and the environment

I. Preliminary

A. CALL TO ORDER at 6:13pm

B. ROLL CALL

<table>
<thead>
<tr>
<th>NAME</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lucia Hwang</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Joy Lee</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Ron Lewis</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Julie Mikuta</td>
<td>x</td>
<td></td>
</tr>
</tbody>
</table>

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact:
Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063
C. **APPROVAL OF AGENDA**

 Moved by: Julie Mikuta  
 Motion second by: Lucia Hwang  
 Approved

II. **INVITATION TO THE PUBLIC TO ADDRESS THE BOARD**

- Concerns around ELA instruction time - need to ensure English literacy, urgency behind timeline for any changes for next year

III. **CONSENT AGENDA** (5 mins)

 A. Approve October 2018 Minutes  
 B. Approve Yu Ming Classroom Based Attendance Policy  
 C. Approve Yu Ming Classroom and School Volunteer, Visitation, and Removal Policy  
 D. Approve Education Committee Description & Goals for 2018-19  
 E. Approve Enrollment & Diversity Committee Description & Goals for 2018-19  
 F. Approve Julie Mikuta as Education Committee Chair  

 Moved by: Jessica Norman  
 Motion second by: Lucia Hwang  
 Approved

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**  
 Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**  
 Members of the public are welcome to speak on any agenda or non-agenda items so long as the matter pertains to the domain and jurisdiction of the school board. Public testimony on non-agenda items will be heard at the opening of the meeting. Public testimony on agenda items will take place as each item is presented. The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**  
 Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Yu Ming Charter School during normal business hours at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063 as far in advance as possible, but no later than 24 hours before the meeting.

**FOR MORE INFORMATION**  
 For more information concerning this agenda or for materials relating to this meeting, please contact:  
 Yu Ming Charter School at 1086 Alcatraz Ave, Oakland, CA 94608; telephone (510) 452-2063
IV. ITEMS OF BUSINESS

A. Finance Committee (Jessica Norman) (45 min)
   1. Discussion October Financials Update (15 min)
   2. Vote First Interim Financial report (15 min)

   Moved by: Lucia Hwang
   Motion second by: Eric Peterson
   Approved

3. Vote FY 17-18 Audit Report (Audit Committee - Brianna Swartz, Joy Lee) (15 min)

   Overall clean audit, item of note is new accounting rule - need to account for rent straight-line if increasing over time (better for late years, more challenging for early years), potentially will look into switching in Spring; one change from sent document - pg. 6 statement of functional expenses - approve audit with changes (categorization different, not amount)

   Moved by: Joy Lee
   Motion second by: Julie Mikuta
   Approved

B. Strategic Planning Task Force (Cindy Liu, Brianna Swartz) (60 min)
   1. Discussion First Draft of Strategy Plan (30 min)

   ● Desire to edit Pillar 4 “Diverse & Inclusive Community” → “Diverse, Equitable & Inclusive Community”; adjust from “Model Impact (by year 3)” to “Long-term Impact (TBD)”
   ● Looking to have Board decision on multi-year budget/plan in March; pass in May meeting - concerns around community engagement early-on in process (text notifications, etc.)
2. **Discussion** Define Model Impact Exercise - discussion to narrow scope of impact model to 2-3 models for deeper exploration and research (30 min)

- Today’s goal narrow down to 2 high-potential options for long-term impact - eliminated 3 options based on synergy and association with current YM mission/vision; overview of remaining 5 potential options
- Consultancies - can be revenue generating to help support school
- Pro of some of the options is retention/development opportunities for staff

C. **Education Committee** (Julie Mikuta, Sue Park) (40 min)
   1. **Vote** 2019-2020 School Calendar (20 min)

   Same as this year - 185 school days, 195 teacher work days; added another pupil-free staff day in Feb (centered around data analysis and planning, equity training in Nov pupil-free day), 7 professional learning days; moved October break to 3rd week (as per federal holiday), also with Thanksgiving - proposing the entire week is off (this is typical for schools in the area, will align with siblings in other schools)

   _Moved by: Joy Lee
   Motion second by: Lucia Hwang
   Approved_

2. **Discussion** School Assessment Data (SBAC, Trimester 1 Assessment, Fall 2018 Dashboard, SpEd Program) (20 min)

   **CA Dashboard**
   All schools’ Fall Dashboard now available
   Changes include - more updated data, state and local indicators, new indicator (chronic absenteeism)
   Rating a combination of level and improvement
   “Blue” (highest) in everything - not enough people in English Learner to rate
   Small sample size so shifts can be significant for metrics by year
   ELA is strong (even compared to other immersion schools)
SBAC
#1 school in OAK (elementary and middle) and #1 middle/#2 elementary in Alameda County
Top 5% of all CA schools (Math, ELA)
Small sample with specific populations (econ disadvantaged, minority, English learner)
ELA challenged area is English Learner (most in K and 1st grade, now looking to establish goals around this), math performance strong across the board
Support for teachers - interim SBAC results used for training/hone in on focus areas - why behind scores

Program Updates
Chinese reading - ahead or on-track
Chinese writing - mostly ahead, 3rd grade will have extra focus
Chinese language (grammar, vocab, usage) - most grades ahead or on track
Math - some grades on-track/ahead but need help with some pacing for instruction (lessons are scripted out but teachers need to translate to Chinese)
English Writing - on track with expectations
English Language - 3rd grade struggling/behind expectations - are looking at scoring, implementing side-by-side scoring for consistency/calibration
English Reading - only testing those not at grade level, most are meeting/exceeding
Some students are getting more than 10% (general model) English language instruction based on needs as identified through testing
Actions taken include intervention, will have check-ins at mid and end of cycle

Special Ed
Initiatives in academic, behavioral, emotional support

D. Board Development Committee (Eric Peterson, Brianna Swartz) (60 mins)
   1. Vote Board Officer Elections (25 min)
      i. Vote Board Chair - Eric Peterson
         Moved by: Lucia Hwang
         Motion second by: Julie Mikuta
ii. Vote Board Vice Chair - Brianna Swartz
Moved by: Lucia Hwang
Motion second by: Joy Lee
Approved

iii. Vote Treasurer - Jessica Norman
Moved by: Eric Peterson
Motion second by: Julie Mikuta
Approved

iv. Vote Secretary - Joy Lee
Moved by: Lucia Hwang
Motion second by: Julie Mikuta
Approved

2. Vote New Board Member - Alcine Mumby (15 min) (moved in schedule to after Finance Committee items)
Moved by: Julie Mikuta
Motion second by: Jessica Norman
Approved

3. Discussion Annual Board Self Evaluation (20 min)
Full participation (minus 1 person) - looking for more systematized HOS evaluation, need better succession planning process for HOS, will put on agenda for next time

E. Funds Committee Update (Eric Peterson) (10 min)
1. **Discussion** Update on Capital Campaign - Discuss progress in the development of Yu Ming’s Capital Campaign to secure a new or expanded school facility (10 min) Wait until Jan to finish study of what the options are; have secured campaign chairs; starting to get some momentum around donations/work around connections with foundations

V. **REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS**

Board Self Evaluation discussion (continuation of Dec meeting)  
Vote Julie Mikuta Board Chair  
(Other standard things)  
October Check Register

VI. **ADJOURNMENT**

The meeting was adjourned at 8:45 pm.