

ELAC Agenda Topics for the Year
2018-19

Date	Agenda Topic	Description
January 10	ELAC Workshop ELD Overview: Share site ELD Plan	Overview of ELAC – What? Why? And How? ELAC Election
February 7	ELPAC	Assessment Information and Examples
March 21	Reclassification	EL Identification and Reclassification Process
May 9	ELAC Recommendations for English Learner Services	1.Recap of Testing and identification 2.Curriculum, program, standards 3.ELAC Recommendations to Administration regarding EL Program, 4.Support for Families: Starting Smarter Website



ELAC Meeting Agenda

January 10, 2018 | 3:15-4:00 pm | MLK

Yu Ming Commitments

- I commit to keeping myself and others safe.
- I commit to leaving no community member behind.
- I commit to seeking diversity of perspective.
- I commit to speaking to the person, not about the person.
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- I commit to working the Compass.
- I commit to walking my talk.
- I commit to showing up with courage.

Time	Agenda Item	Notes
3:15 (10)	Welcome <ul style="list-style-type: none"> ● Sign-in ● Introductions ● Review of today's agenda ● Yu Ming Commitments 	People present: <ul style="list-style-type: none"> ● Kriss Kokoefer, parent of K, 5 ● Yongsu Zheng, parent of K,5 ● Yu Shuan Tarango Sho, Family Resource Liason ● Celia Pascual, Director of Upper School
3:25 (10)	ELAC Overview <ul style="list-style-type: none"> ● Why do we need an ELAC? ● What are the responsibilities of ELAC? ● ELAC Election 	<p><u>Why do we need an ELAC?</u></p> <ul style="list-style-type: none"> ● Each California Public School from Kindergarten through grade 12, with 21 or more English learners must form a functional English Learner Advisory Committee (ELAC). The ELAC is a committee for parents or other community members who want to advocate for English Learners. ● Yu Ming currently has 27 English learners, and so we are required to form this committee. <p><u>What are the responsibilities of ELAC?</u></p> <ul style="list-style-type: none"> ● Yu Ming's English Learner Advisory Committee (ELAC) is an advisory committee whose purpose is to provide input and advise the site administration on the development of services for English learners. ● The ELAC is not a decision-making body nor do they approve expenditures from any funding source. However, they do provide input and advice on school decisions and the use of funding sources dedicated to English Learners. ● The ELAC advises and assists on the following: <ul style="list-style-type: none"> ○ The school's program for English learners. ○ The school's needs assessment. ○ The school's annual language census (R-30 LC Report).

		<ul style="list-style-type: none"> ○ Efforts to make parents aware of the importance of regular school attendance. <p><u>ELAC Election</u></p> <ul style="list-style-type: none"> ● Parents of English Learners will vote for representatives to attend all ELAC meetings. ● Which parents want to serve on the ELAC committee? <ul style="list-style-type: none"> ○ Kris Kokoefer has volunteered to be a consistent representative ○ Yongsi Zheng will continue to attend meetings ● We will send out ballot to all parents of English Learners to have them vote in Kris Kokoefer
3:35 (10)	Yu Ming's current ELD Program	<ul style="list-style-type: none"> ● First we identify possible English learners through the home language survey (if a family indicates that a home language is not English). ● Then students are tested and the results (along with teacher observations in the classroom) are used to see if a student is an English learner. ● Students who are identified as English learners are pulled for small group instruction at least once per week. A qualified English teacher works on reading, writing, speaking and listening skills. ● In addition, classroom teachers use strategies and leveled materials to help all their students learn and achieve as much as possible.
3:45 (5)	Questions from parents	<ul style="list-style-type: none"> ● Do English Learners (EL) graduate from being an EL? ● Do parents of ELs feel isolated? ● How long does it take at YM to find out who is EL? ● Is there any difference between IEP (Individualized Education Plan) and EL support? ● Is there any other adopted students in the ELD program?
3:50 (5)	<p>Closure:</p> <ul style="list-style-type: none"> ● Upcoming ELAC Election ● Upcoming Agendas ● Appreciations 	<ul style="list-style-type: none"> ● Next steps: Yu Shuan will send out a survey to elect ELAC Parent members.



ELAC Meeting Agenda

February 7, 2018 | 3:15-4:00 pm | MLK

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3:15 (10)	Welcome <ul style="list-style-type: none"> ● Sign-in ● Introductions ● Yu Ming Commitments ● Review of last month's agenda ● Today's agenda 	Present: <ul style="list-style-type: none"> ● Kriss Kokoefer, parent of Piper & Olivia ● Kelly Wu, parent of Jayden ● Alice Zheng, parent of Tina and Betty ● Yu- Shuan Tarango-Sho, Family Resource Liason ● Celia Pascual, Director of Upper School
3:25 (5)	ELAC Election Results	Kriss Kokoefer is officially voted in as parent representative on ELAC
3:30 (20)	What is ELPAC (English Language Proficiency Assessments for California)?	See Slideshow for notes
3:50 (8)	Questions	<ul style="list-style-type: none"> ● How often do students take the ELPAC? <ul style="list-style-type: none"> ○ Students will take the initial ELPAC when they first enter school (usually in Kindergarten) in the fall. Then in the spring each year, students take the summative ELPAC ● When do reports for ELPAC get sent to parents? <ul style="list-style-type: none"> ○ Next time, Helen Min, our EL coordinator will provide estimated dates ● Do students have to take this test if they pass it or do well? <ul style="list-style-type: none"> ○ Once a student is reclassified as being a Fluent English Proficient, then they no longer have to take the test. Next ELAC meeting will focus on the topic of reclassification.
3:58 (2)	Closure: <ul style="list-style-type: none"> ● Upcoming Meeting 	<ul style="list-style-type: none"> ● March 21: Reiclassification ● May 9: Budget and ELAC Recommendations for English Learners



ELAC Meeting Agenda

March 21, 2018 | 3:15-4:00 pm | MLK

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3:15 (10)	Welcome <ul style="list-style-type: none"> • Sign-in • Introductions • Yu Ming Commitments • Review of last month's agenda • Today's agenda 	Present: <ul style="list-style-type: none"> • Helen Min, English Language services coordinator • Yu- Shuan Tarango-Sho, Family Resource Liaison • Parent: Kelly Wu (parent of Jayden Zhao) • Parent: Yongsi Zhang (parent of Betty and Tina Chen)
3:30 (20)	EL Identification and reclassification process	Slide show How are students initially identified? <ul style="list-style-type: none"> • Home language survey (language other than English or English and another language) • Parents informed (parents may not opt out if student has home language other than English, but parents fill out home language survey and can make correction) • Students tested with initial ELPAC (kinders and new students, if needed) • New students identified as IFEP or EL EL students tested in spring using summative ELPAC <ul style="list-style-type: none"> • All EL students must be tested • Students can be RFEP according to results RFEP <ul style="list-style-type: none"> • Students can RFEP with ELPAC, informed also by teacher observation and other ELA assessment data • Students may RFEP earlier in the year (besides end of year)
3:50 (8)	Questions	

3:58 (2)	Closure: <ul style="list-style-type: none"> Upcoming Meeting 	<ul style="list-style-type: none"> May 9: Budget and ELAC Recommendations for English Learners Any other remaining topics or questions?
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ELAC Meeting Agenda

May 9, 2019 | 10-10:45 pm | MLK

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Time	Agenda Item	Notes
10:00 (10)	Welcome <ul style="list-style-type: none"> Sign-in Introductions Yu Ming Commitments Review of last month's agenda Today's agenda 	Present: <ul style="list-style-type: none"> Helen Min, English Language services coordinator Kriss Kokofer, parent representative
10:10 (10)	Quick recap: EL Identification and reclassification process	Initial identification Testing: initial and summative ELPAC (Summary of how this happens and how parents are notified) Reclassification (What qualifies students for reclassification?)
10:20 (10)	Program, curriculum, and ELD standards	Pull out services Curriculum ELD standards
10:30 (2)	Resources for Families: Starting Smarter Website	<ul style="list-style-type: none"> ELPAC testing CA ELD standards
10:32 (8)	Recommendations for administration for EL program	EL program has been great- teachers have communicated with resources to use at home, noticing progress with daughter's language abilities, feeling supported Also receives IEP and speech Would help in initial email to let parents know: <ul style="list-style-type: none"> Overview of program: testing at end of year

		<ul style="list-style-type: none"> Goals of program: when should parents expect student to be reclassified, when is a child considered a long term EL (5+ years) <p>Are there any other ways that parents can communicate with each other so parents of ELs can know who other parents are and get to know them? Right now there is a parent square group.</p> <p>Kriss cannot continue as parent representative</p>
	Closing: questions, future agenda items	<p>Questions noted above, no other questions</p> <p>Will have to elect another parent representative- very hard for Kriss to make meetings</p>