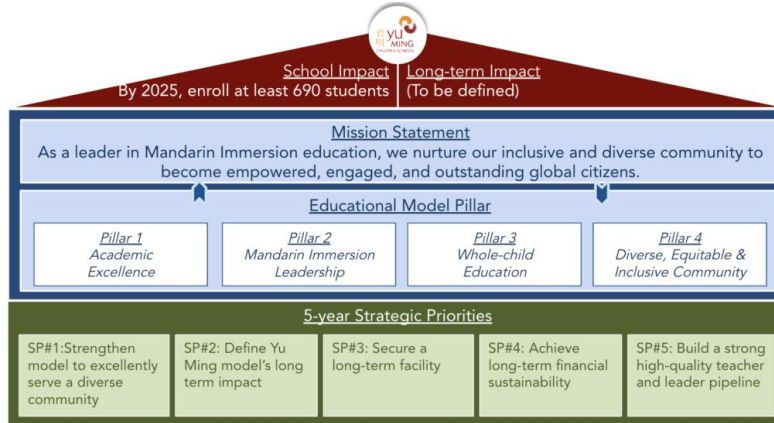




**Board of Directors Meeting**  
**Meeting Location: 827 Broadway, Oakland CA 94607**  
**September 15th, 2019, 12:00 PM**

*Vision & Mission*

*As a leader in Mandarin Immersion education, we nurture our inclusive and diverse community to become empowered, engaged, and outstanding global citizens.*



**I. Preliminary**

- A. CALL TO ORDER at 12:05**
- B. ROLL CALL**

NAME	Present	Absent
Lucia Hwang	<b>x</b>	
Joy Lee	<b>x</b>	

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Ron Lewis	x	
Julie Mikuta	x	
Sonali Nijhawan	x	
Jessica Norman	x	
Brianna Swartz	x	
Alcine Mumby	x	
Reggie Lee	x	

**C. APPROVAL OF AGENDA**

July Check Register will be approved at October meeting - not available yet

Moved by Julie Mikuta

Seconded by Jessica Norman

Approved

**II. INVITATION TO THE PUBLIC TO ADDRESS THE BOARD**

**III. CONSENT AGENDA (10 mins)**

- A. Approve June 2019 Minutes
- B. Approve June, ~~July 2019~~ Check Registers
- C. Vote on creation of new committee: Governance
- D. Committee Chairs:
  - 1. Vote on Reggie Lee as Enrollment & Diversity Committee Chair
  - 2. Vote on Ron Lewis as Fund Development Committee Chair
  - 3. Vote on Brianna Swartz as Governance Committee Chair
  - 4. Vote on Alcine Mumby as Education Committee Chair

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Moved by Julie Mikuta  
Seconded by Jessica Norman  
Approved

#### IV. ITEMS OF BUSINESS

- A. Brown Act Training & Legislative Update - Wayne K. Strumpfer, Of Counsel, Young Minney & Corr (60 mins)

Discussion of AB1505 - likely to go into effect on 7/1/20

Highlights:

- Longer charter review time, requires District to publish findings 15 days before public hearing, require petitioner to receive equal time at hearing to present evidence/testimony
- Update to charter evaluation criteria - fiscal impact, academic needs vs financial impact, streamlined renewals for certain high-performing schools, additional petition elements
- Update to credentialing - by 6/20/25 all teachers must be certified
- Update to some elements of charter appeal process

Brown Act Refresher

- Purpose to have broad public access
- Meetings - when majority of members congregate for school business, committees need to follow as well except for advisory (not decision making) + only board members + less than quorum + not standing committee; includes emails sent from board member to a majority of board members (or text, social media, etc.), also avoid chains of meetings (or emails) with various members as a violation; okay to send emails that are administrative (e.g. for scheduling, etc.); teleconference - post agenda at all locations, identify locations in agenda/notice of meeting, all votes by roll call, each location accessible by public, public must be able to communicate with board from any location, quorum must participate from within school's jurisdiction (Alameda County)
- Notices - include brief description, can only discuss items posted ahead of time, Regular 72 hours, Special - 24 hours (publicly avail locations, teleconference locations, website on homepage)

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- Rights of Public - oral testimony, audio record/broadcast permitted, need to be able to make copies if needed (don't need to have copy there of agenda/package)
- Closed Session - litigation, pupil discipline, personnel, real estate or labor negotiations, public security; use safe harbor agenda language; prior to session (public announcement for reason + public can comment), after (public report of actions taken in closed session and vote/abstention of each board member), confidentiality required
- Enforcement - notice of concern by county, if in violation - need to include any items in next meeting (e.g. voting items)

B. 2018-2019 Goals and 2019-2020 Goal-setting (Sue Park, Staff)(120 mins)

1. Discussion Review 2018-2019 Progress on School Goals
  - i. Student Outcomes
  - ii. School Climate and Culture
  - iii. School Growth and Sustainability
2. Discussion Set New 2019-2020 School Goals
3. Discussion Consultancy Protocol with School Goals
  - i. Student Achievement Outcomes
  - ii. School Climate and Culture
  - iii. School Growth & Sustainability

C. Finance Committee (Jessica Norman) (20 min)

1. Vote Unaudited Actuals Report 2018-2019

Moved by Ron Lewis

Seconded by Brianna Swartz

Approved

2. Discussion 2019-2020 School Budget Update

D. Strategic Plan (Sue Park) (15 min)

1. Discussion Strategic Plan Update

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- E. Enrollment & Diversity Committee (Reggie Lee) (15 min)
  - 1. Vote Material Revision of Charter

Moved by Lucia Hwang  
Seconded by Brianna Swartz  
Approved

- F. Governance Committee (Juie Mikuta/Brianna Swartz) (60 min)
  - 1. Discussion Look Back / New Goals / Meeting Schedule

Each committee head should set goals/create description/composition of committee members and establish meeting schedule by October meeting. Need to vote for members that are listed on the committee description/established members - can be flexible for committees based on attendance of non-board members.

- 2. Discussion of Potential Board Candidates

Populated list with potential candidates, will revisit for next meeting

- 3. Looking ahead: Summer Self-Evaluation

- G. Board Meeting Schedule for 2019-2020 (7 min)
  - 1. Vote on Board Meeting Schedule for 2019-2020

Meeting schedule - 10/24, 12/12, 2/27, 5/14, 6/18

Moved by Jessica Norman  
Seconded by Reggie Lee  
Approved

## V. REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS

Revisit board recruitment

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Sue will follow up with info on charter amendment approval at ACOE meeting  
Committee descriptions for approval  
Strategic plan update  
Finance committee update

VI. **ADJOURNMENT**

The meeting was adjourned at 5:22 pm.

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