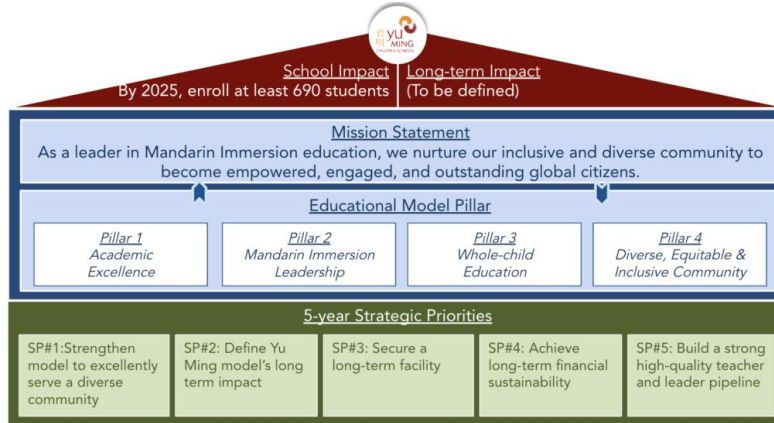




**Board of Directors Meeting**  
**Meeting Location: 675 41st St. Oakland, CA 94609**  
**October 24, 2019, 6:00 PM**

*Vision & Mission*

*As a leader in Mandarin Immersion education, we nurture our inclusive and diverse community to become empowered, engaged, and outstanding global citizens.*



**I. Preliminary**

- A. **CALL TO ORDER at 6:10 pm**
- B. **ROLL CALL**

NAME	Present	Absent
Lucia Hwang	<b>x</b>	
Joy Lee	<b>x</b>	

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

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REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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Ron Lewis	<b>x</b>	
Julie Mikuta	<b>x</b>	
Sonali Nijhawan		<b>x</b>
Jessica Norman	<b>x</b>	
Brianna Swartz		<b>x</b>
Alcine Mumby	<b>x</b>	
Reggie Lee	<b>x</b>	

**C. APPROVAL OF AGENDA**

Change order for finance items to go first

Moved by Jessica Norman

Seconded by Reggie Lee

Approved

**II. INVITATION TO THE PUBLIC TO ADDRESS THE BOARD**

**III. CONSENT AGENDA (10 mins)**

**A.** Approve September 2019 Minutes

**B.** Approve July, August 2019 Check Registers

**C.** Approve Committee Descriptions for 2019-2020 School Year (Finance Committee, Facilities Committee)

Moved by Joy Lee

Seconded by Ron Lewis

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Approved

#### IV. ITEMS OF BUSINESS

##### A. Discussion Board on Track Training (Sue Park, Mathilde Andrejko) (30 min)

Tool to help board share information and collaborate - we have purchased the tool to help the board organize the information. Set up to be Brown Act compliant.

Capabilities for calendar/meetings, agendas, packets, ability to collaborate on same document for multiple members.

##### B. Head of School Update (Sue Park, Staff) (20 mins)

###### 1. Discussion Local Indicators Report

Annual self-assessment on Local Indicators standards - Head of School walked through packet that contains details, have met all local indicators.

###### 2. Discussion Follow-up on Charter Amendment Approval at ACOE Meeting

Potentially scheduled for December meeting - continuing to work on communications.

##### C. Strategic Plan (Cindy Liu) (15 min)

###### 1. Discussion Strategic Plan Update

##### D. Finance Committee (Jessica Norman) (20 min)

###### 1. Discussion August Financial Report

Early-on only August, forecasting a bit above ADA - additional revenue (SV Schools, ADA) offset by additional expenses (salaries - for now but may be adjusted down with alignment with internal records). Generally good start, healthy enrollment - no red flags on expenses.

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2. Vote EPA Resolution for 19-20

Part of Prop 30 - funding from state to certificated salaries, earmark for this - where are we going to spend this for this year.

Moved by Lucia Hwang

Seconded by Jessica Norman

Approved

D. Governance Committee (Julie Mikuta/Brianna Swartz) (15 min)

1. Discussion Revisit Potential Board Candidates Discussion

Making progress on multiple candidates, will continue to have discussions with Sue and additional board members.

E. Performance, Recruitment and Retention Committee (Julie Mikuta, Joy Lee) (30 min)

1. Discussion Head of School Performance Review for 2018-2019 School Year

Discussed performance review and compensation.

V. REVIEW OF ACTION ITEMS AND FUTURE AGENDA ITEMS

VI. **ADJOURNMENT**

The meeting was adjourned at 8:24 pm.

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