

Master Agreement for Independent Study

Student Name:	Agreement Duration:
Student Number:	Beginning Date:
DOB:	End Date:
Address:	Grade Level:
Phone:	Program Placement:

- 1) **The manner, time, frequency, and place for submitting a student’s assignments, for reporting the student’s academic progress, and for communicating with a student’s parent or guardian regarding a student’s academic progress:**
 - a. **Manner of Reporting:**
 - One-on-one
 - Small group
 - E-mail
 - b. **Time:**
 - c. **Frequency:**
 - d. **Place:**

- 2) **Objectives:** The student shall engage in content provided by the Charter School which is aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

- 3) **Method of Study:** Specific methods of study will be designated on the Student Assignment Sheet and Attendance Record incorporated herein. Examples of methods of study for the student will include but are not limited to:
 - Independent Reading
 - Textbook Activities
 - Problem Solving
 - Study Projects
 - Drill & Practice
 - Experiential Learning

- Computerized Curriculum
- Web/Internet Research
- Library Research
- Field Trips
- Learning Center Courses
- Other_____.

4) **Method of Evaluation:** Specific methods of evaluation will be designated on the Student Assignment Sheet and Attendance Record incorporated herein.

Examples of acceptable methods of evaluation include but are not limited to:

- Teacher-made Tests
- Student Conferences
- Progress/Report Cards
- Chapter/Unit Tests
- Work Samples
- Observations
- Portfolios
- State Standards Testing
- Learning Journals
- Presentations
- Quizzes
- Labs
- Finals
- Other_____.

5) **Resources:** The Charter School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The specific resources will be designated on the Student Assignment Sheet and Attendance Record incorporated herein. The Charter School confirm or provide access to all students to the connectivity and devices adequate to participate in the educational program and complete assigned work.

6) **Board Policies Pursuant to Education Code Section 51747(a) and (b):**

- a. For students in all grade levels and programs offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be five (5) school days.

- b. The Head of School or designee shall conduct an evaluation to determine whether it is in the best interests of the student to remain in independent study upon the following triggers:
 - i. When any student fails to complete two (2) assignments during any period of five (5) school days.
 - ii. In the event a student’s educational progress falls below satisfactory levels as determined by the Charter School’s MTSS process which considers ALL of the following indicators:
 1. The student’s achievement and engagement in the independent study program, as indicated by the student’s performance on applicable student-level measures of student achievement and student engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.
 3. Learning required concepts, as determined by the supervising teacher.
 4. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

7) Statement of the Course Credits or Other Measures of Academic Achievement to be Earned by the Student Upon Completion

Courses	Credits or Unit Assignments and Assessments

8) Statement of Academic and Other Supports for Special Populations: The Charter School shall utilize its MTSS process to address the needs of students who are not performing at grade level, or who need support in other areas, such as English Learners, students in foster care or students who are experiencing homelessness, and/or students requiring mental health support. The Charter School complies with the Individuals with Disabilities in Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in

order to be consistent with the student’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that students are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.

- 9) **Voluntary Statement:** It is understood that independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction.

10) **Signatures and Dates:**

I have read and I understand the terms of this agreement, and agree to all provisions set forth herein.

Title	Signature	Date
Student		
Parent/Guardian/Caregiver (if student is under the age of 18)		
Supervising Teacher		
Other Person Who Has Direct Responsibility for Providing Assistance to the Student:		
Other Person Who Has Direct Responsibility for Providing Assistance to the Student:		
Other Person Who Has Direct Responsibility for Providing Assistance to the Student:		